

MINUTES OF THE PUBLIC HEARING FOR HEALTH LIFE SAFETY,  
PUBLIC HEARING FOR BUDGET, AND  
REGULAR MEETING OF THE BOARD OF EDUCATION,  
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS  
SEPTEMBER 15, 2020

1

President Kunz stated that the purpose of this meeting was also to hold a public hearing for the Health Life Safety project of concrete repairs needed on the school property. President Kunz opened the hearing and called the hearing to order at 7:00 p.m. The roll was called and the following members were present: Mrs. Collins, Mrs. Kunz, Mr. Radliff, and Mr. Warner. Those absent: Dr. Winfield, Mrs. Winn, and Mrs. Miller.

Mrs. Winn entered the meeting at 7:02 p.m. and Dr. Winfield entered the meeting at 7:03 p.m.

Supt. Gale discussed the needed concrete repairs near the front of the school, sidewalk area at the west end of the building, and steps near the loading dock.

President Kunz asked for comments regarding the concrete repairs. There were no comments or questions on the concrete repairs.

President Kunz stated the public hearing for the Health, Life Safety Project was closed. Mrs. Collins moved to adjourn the public hearing. Mr. Radliff seconded the motion. All members in favor, motion carried.

President Kunz stated the purpose of this meeting was also to hold a public hearing for the 2020-2021 Belle Valley School District budget. President Kunz opened the hearing and called the hearing to order at 7:07 p.m. The roll was called and the following members were present: Dr. Winfield, Mrs. Winn, Mrs. Collins, Mrs. Kunz, Mr. Radliff, and Mr. Warner. Those absent: Mrs. Miller.

Mrs. McKay gave the budget presentation and discussed revenue and expenditures. Mrs. McKay discussed local, state and federal revenue percentages and salaries and benefits comprising 82% of the Education Fund expenditures. Mrs. McKay discussed each fund's projected fund balance as of June 30, 2021. The District's budget has estimated conservative revenue with higher expenditures than expected. President Kunz inquired if anyone had any comments or questions on the budget. There were no comments or questions on the budget. President Kunz stated that the public hearing for the 2020-2021 Belle Valley School District

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REGULAR MEETING OF THE BOARD OF EDUCATION,  
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS  
SEPTEMBER 15, 2020

2

budget was closed. Mr. Radliff moved to adjourn the public hearing. Mrs. Winn seconded the motion. All members in favor, motion carried.

The Board of Education of District No. 119, St. Clair County, Illinois, met in the conference room, Belle Valley School District, 2465 Amann Drive, Belleville, Illinois, in said District following the public hearing on the budget on Tuesday, September 15, 2020.

President Kunz called the meeting to order at 7:17 p.m. The roll was called and the following members were present: Dr. Winfield, Mrs. Winn, Mrs. Collins, Mrs. Kunz, Mr. Radliff, and Mr. Warner. Those absent: Mrs. Miller. The Board of Education and others in attendance recited the Pledge of Allegiance.

President Kunz recommended adopting the board agenda. Dr. Winfield moved to adopt the board agenda. Mr. Radliff seconded the motion. All members in favor, motion carried.

President Kunz called for public comments from the audience. Mrs. Augustine, representative of the BVEA union, read a statement from Mr. Forness regarding his self-quarantine days prior to his surgery. Mr. Forness had an internet issue and was unable to teach remotely on September 10<sup>th</sup>. He feels this day should be recorded as a COVID day rather than a sick day.

Supt. Gale received a thank you from Tricia Billhartz's family for her mother-in-law's memorial.

President Kunz asked Mrs. McKay to present the audited Annual Financial Report for the 2019-2020 school year. Mrs. McKay discussed the Annual Financial Report and the annual audit for the 2019-2020 school year. Mrs. McKay discussed the major changes during the school year, which included the District received \$575,599 less in local real estate taxes in June 2020 compared to June 2019 for the District Funds. Corporate Personal Property taxes increased \$11,085. Interest income increased \$9,336 with CD investments in the Education Fund. Pupil lunch, A La Carte, and adult lunch fees decreased \$25,298 due to the COVID pandemic and remote learning, TIF revenue decreased by \$19,295 due to decreased real estate property values and related taxes generated, ESP fees decreased by \$33,075 due to the COVID pandemic and

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SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS  
SEPTEMBER 15, 2020

remote learning, General State Aid increased \$631,520 with the Evidence Based Funding, Pre K revenue decreased \$94,791 due to Harmony employing the teachers and teacher aides, Federal breakfast and lunch reimbursement decreased by \$79,415 due to the COVID pandemic and remote learning, Title I revenue decreased to by \$80,462 due to timing of payments. The District added new positions for Special Education Coordinator, Math Coach, two full time RtI teachers and two RtI aides for the middle and elementary school, and a speech teacher. The Transportation Fund expenses decreased \$77,086 due to the COVID pandemic and student remoting from home in the spring. The District received a financial profile designation of review of 3.35 due to less operating revenue received compared to more operating expenses for the fiscal year. The District has 313.8 days cash on hand which is 86% of a fiscal year.

Supt. Gale discussed the Illinois Department of Public Health recommendation for schools to reopen and provide a safe learning environment. The administration is taking a metered transition approach for students to return to school.

Assistant Principal Musso discussed twelve middle school students returning to school on Wednesday. Next week Monday some elementary students will return to school. Tape lines have been placed on the floor with signage throughout the building reminding students and staff to wear masks and keep social distancing. The traffic flow for the cafeteria has been discussed. The bus routes for special education middle school students have been discussed with the bus company.

Principal Leib discussed self-contained special education students phase in approach for a two week period. She stated the District is taking a cautious slow approach. Principal Leib stated the fifth grade students will be next to return to school. Teachers have been anxious for students to return to school.

Principal Callahan met with the elementary teachers virtually. Staff has come up with many questions. Pre-K students will return to school next week, followed by kindergarten students and then grade two and four. Teachers are working really hard for schedules with special area such as music and physical education.

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SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS  
SEPTEMBER 15, 2020

4

Supt. Gale stated safety is the key. The second nurse is working at the other end of the school in the kindergarten wing. Several employees have had COVID and tested positive. Another employee was quarantined and tested negative. The District will err on the side of caution. The District has followed the Illinois Department of Public Health guidelines.

Supt. Gale discussed the completion of the solar array paperwork and the work should be started in October. Supt. Gale discussed the concrete project update. He mentioned the past year's average daily enrollment. Supt. Gale discussed a homeless due process hearing with the St. Clair ROE and an attorney. Ms. Belt has helped immensely with this family. Supt. Gale discussed the seven water fountains installed, which are motion activated to fill water bottles. Currently, the busses are being used to deliver meals, and will transition back to transporting students for in person learning in the following weeks.

President Kunz asked whether board members had any questions for the consent agenda items, which included: the minutes of the regular and executive meeting of the Board of Education on August 18, 2020; freedom of information requests - none, enrollment report, tax report, treasurer report, financial report, and payment of bills. The bills were presented for approval and payment in the following amounts, (see itemized lists attached): Ed. Fund \$97,122.87; O & M Fund \$29,017.17; Debt Service \$823.62; Transportation Fund \$8,979.41; and Tort Fund \$18,016.04. Mr. Warner noted the Superintendent's evaluation was missing from the executive minutes. Mr. Radliff moved to approve the consent agenda items with the noted correction on the executive minutes. Dr. Winfield seconded the motion. Members voting aye on roll call: Mrs. Winn, Mrs. Collins, Mrs. Kunz, Mr. Radliff, Mr. Warner, and Dr. Winfield. Nays none, motion carried.

President Kunz asked if anyone had any further questions regarding the budget. She recommended approving the budget for 2020-2021 school year. The budget for the 2020-2021 fiscal year which has been posted for more than thirty days, establishes: Educational Fund direct expenditures of \$10,855,020, and disbursements on behalf payments of \$4,250,000; O&M Fund direct expenditures of \$435,000; Debt Service Fund direct expenditures of \$2,059,663; Transportation Fund direct expenditures of \$508,700; IMRF Fund direct expenditures of

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PUBLIC HEARING FOR BUDGET, AND  
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SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS  
SEPTEMBER 15, 2020

5

\$533,425; Tort Fund direct expenditures of \$233,582; and Fire Prevention and Safety Fund direct expenditures of \$63,000. The budget contains an estimate of amounts available in each fund, separately, and of expenditures from each fund. Mr. Radliff moved to approve the 2020-2021 budget. Dr. Winfield seconded the motion. Members voting aye on roll call: Mrs. Collins, Mrs. Kunz, Mr. Radliff, Mr. Warner, Dr. Winfield, and Mrs. Winn. Nays none, motion carried.

Supt. Gale recommended approving the annual EIS salary and benefits report for fiscal year 2020 presented. Mr. Warner moved to approve the annual EIS salary and benefits report for fiscal year 2020 as presented. Mrs. Collins seconded the motion. Members voting aye on roll call: Mrs. Kunz, Mr. Radliff, Mr. Warner, Dr. Winfield, Mrs. Winn, and Mrs. Collins. Nays none, motion carried.

Mrs. McKay discussed the Risk Management Plan for fiscal year 2021 with updated percentage of salaries, insurance expenses, fire extinguisher inspection, unemployment benefits, attorney expenses, and possible judgment or settlement. The Risk Management plan with estimated Tort Immunity expenses will be paid from the Tort Fund. The Risk Management plan should be approved each year. Mr. Radliff moved to approve the fiscal year 2021 Risk Management Plan as presented. Mrs. Winn seconded the motion. Members voting aye on roll call: Mr. Radliff, Mr. Warner, Dr. Winfield, Mrs. Winn, Mrs. Collins, and Mrs. Kunz. Nays none, motion carried.

President Kunz recommended approving the 2019-2020 audited Annual Financial Report. Mrs. Winn moved to approve the 2019-2020 audited Annual Financial Report. Mr. Radliff seconded the motion. Members voting aye on roll call: Mr. Warner, Dr. Winfield, Mrs. Winn, Mrs. Collins, Mrs. Kunz, and Mr. Radliff. Nays none, motion carried.

Upon the recommendation of President Kunz, Mrs. Collins moved that the Board of Education enter into executive session at 8:10 p.m. under 5ILCS 120/2 (c.) (1) for the discussion of personnel employment. Mr. Radliff seconded the motion. Members voting aye on roll call: Dr. Winfield, Mrs. Winn, Mrs. Collins, Mrs. Kunz, Mr. Radliff, and Mr. Warner. Nays none, motion carried.

Mr. Radliff left the executive session at 9:02 p.m.

MINUTES OF THE PUBLIC HEARING FOR HEALTH LIFE SAFETY,  
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REGULAR MEETING OF THE BOARD OF EDUCATION,  
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS  
SEPTEMBER 15, 2020

6

At 9:27 p.m., board members exited executive session.

Dr. Winfield moved to employ Joshua Strausbaugh as the 7<sup>th</sup> grade boys' basketball coach for fiscal year 2021 at the stipend of \$3,015. Mrs. Collins seconded the motion. Members voting aye on roll call: Mrs. Winn, Mrs. Collins, Mrs. Kunz, Mr. Warner, and Dr. Winfield. Nays none, motion carried.

Dr. Winfield moved to employ Emily Potts as a PBIS team member for fiscal year 2021 at the stipend of \$525. Mrs. Collins seconded the motion. Members voting aye on roll call: Mrs. Collins, Mrs. Kunz, Mr. Warner, Dr. Winfield, and Mrs. Winn. Nays none, motion carried.

Dr. Winfield moved to approve an unpaid leave of absence for Ashley Whitelow for the fiscal year 2021. Mrs. Collins seconded the motion. Members voting aye on roll call: Mrs. Kunz, Mr. Warner, Dr. Winfield, Mrs. Winn, and Mrs. Collins. Nays none, motion carried.

Dr. Winfield moved to the payment of eighty days of unused vacation time for retiring business manager, Joan McKay, at the rate of \$374 per day. Mrs. Collins seconded the motion. Members voting aye on roll call: Mr. Warner, Dr. Winfield, Mrs. Winn, Mrs. Collins, and Mrs. Kunz. Nays none, motion carried.

Dr. Winfield moved to approve the dismissal of Jaime Montes effective August 20, 2020. Mrs. Collins seconded the motion. Members voting aye on roll call: Dr. Winfield, Mrs. Winn, Mrs. Collins, Mrs. Kunz, and Mr. Warner. Nays none, motion carried.

Dr. Winfield moved to approve the appointment of Brandon Musso as the school treasurer. Mrs. Collins seconded the motion. Members voting aye on roll call: Mrs. Winn, Mrs. Collins, Mrs. Kunz, Mr. Warner, and Dr. Winfield. Nays none, motion carried.

Dr. Winfield moved to approve the appointment of Margot Holt as school board secretary with a monthly stipend of \$250. Mrs. Collins seconded the motion. Members voting aye on roll call: Mrs. Collins, Mrs. Kunz, Mr. Warner, Dr. Winfield, and Mrs. Winn. Nays none, motion carried.

Supt. Gale discussed the first reading of IASB board policy changes, those policies were read into the minutes.

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SEPTEMBER 15, 2020

7

President Kunz presented Mrs. McKay a plaque for her years of service to the Board of Education and the District. Mrs. McKay thanked the board members for the plaque and enjoyed working with them throughout the years.

Mrs. Augustine asked the board if Mr. Forness' sick day will be changed. President Kunz said the sick day stands.

There being no further business to come before the Board of Education at this time, Dr. Winfield moved that the meeting adjourn. Mrs. Winn seconded the motion. All members in favor, motion carried.

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Karen Kunz, President  
Board of Education  
Belle Valley School District No. 119  
St. Clair County, Illinois

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Joan E. McKay, Secretary  
Board of Education  
Belle Valley School District No. 119  
St. Clair County, Illinois