

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

BELLE VALLEY SCHOOL DISTRICT #119

SPECIAL SCHOOL BOARD HEARING – AMENDED BUDGET

BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

7:00PM

I. CALL TO ORDER (RC) Time: 7:00PM

Karen Kunz Theresa Collins Jason Warner Paula Miller
 Sonny Bernal Cynthia Winfield Jeramy Radliff

II. PLEDGE

III. SWEAR IN OF BOARD MEMBERS

- Jeramy Radliff
- Cynthia Winfield

IV. PRESENTATION OF AMENDED BUDGET

V. DISCUSSION AND/OR QUESTIONS

VI. ADJOURN (AIF) Time: 7:07PM

Karen Kunz Theresa Collins Jason Warner Paula Miller
 Sonny Bernal Cynthia Winfield Jeramy Radliff

Upon completion of the Special Board Hearing for the Amended Budget.

BELLE VALLEY SCHOOL DISTRICT #119

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I. Call To Order (RC) Time: 7:07PM

Karen Kunz Theresa Collins Jason Warner Paula Miller
 Sonny Bernal Cynthia Winfield Jeramy Radliff

II. ADOPTION OF AGENDA (AIF)

Karen Kunz Theresa Collins Jason Warner Paula Miller
 Sonny Bernal Cynthia Winfield Jeramy Radliff

Should a community member desire to ask the Board a question at a School Board Meeting, s/he must follow the following protocol:

- A. All questions will be accepted by the Board President during the "Recognition of Visitors and Public Comment and/or Question" portion of the meeting.
- B. The question will be written down by the Board President and/or designee.
- C. The community member will receive a written response to their question from the Board of Education and/or designee within five (5) business days after the Board meeting.

III. RECOGNITION OF VISITORS AND PUBLIC COMMENT and/or QUESTIONS

- Dear Belle Valley Board Members, My sincere thanks and appreciation for the beads to complete my special Pandora BV bracelet. It's not only a special keepsake, but useful and pretty as well! Belle Valley will always hold a place in my heart. Sincerely, Toni Richter

- Question from Ted Farmer referencing the four year's bonds & anticipated rate for re-financing. President Kunz instructed him to Place his question in writing and he will receive a response.

IV. ACTION ITEMS

Approval of the Consent Calendar

- i. Regular , Special & Executive minutes:
 - May 16, 2017
- ii. Treasurer and Financial Statement
- iii. Student Enrollment Report
- iv. FOIA Report (0)
- v. Discipline Report
- vi. ESP Report
- vii. Lunch Report
- viii. Board Contact (0)

BELLE VALLEY SCHOOL DISTRICT #119

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Tuesday, June 20, 2017

MOTION: To approve the consent calendar (RC)

Y Karen Kunz _1_ Theresa Collins _Y_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _2_ Jeramy Radliff

v. **PAYMENT OF BILLS (RC)**

MOTION: To pay the bills.

Y Karen Kunz _2_ Theresa Collins _Y_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _1_ Jeramy Radliff

VI. AMENDED BUDGET – Approval

MOTION: To approve the amended budget as presented. (RC)

Y Karen Kunz _Y_ Theresa Collins _1_ Jason Warner _2_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _Y_ Jeramy Radliff

VII. RESOLUTION: ILLINOIS PREVAILING WAGE ACT

**EMPLOYMENT (Annual Resolution) (RC)
(820 ILCS 130/) Prevailing Wage Act.**

(820 ILCS 130/0.01) (from Ch. 48, par. 39s-0.01)
Sec. 0.01. Short title. This Act may be cited as
thePrevailing Wage Act.
(Source: P.A. 86-1324.)

(820 ILCS 130/1) (from Ch. 48, par. 39s-1)
Sec. 1. It is the policy of the State of Illinois that a
wage of no less than the general prevailing hourly rate as
paid for work of a similar character in the locality in which
the work is performed, shall be paid to all laborers, workers
and mechanics employed by or on behalf of any and all public
bodies engaged in public works.
(Source: P.A. 83-443.)

(820 ILCS 130/2) (from Ch. 48, par. 39s-2)
Sec. 2. This Act applies to the wages of laborers,
mechanics and other workers employed in any public works, as

BELLE VALLEY SCHOOL DISTRICT #119

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hereinafter defined, by any public body and to anyone under contracts for public works. This includes any maintenance, repair, assembly, or disassembly work performed on equipment whether owned, leased, or rented.

RESOLUTION # 06202017: to approve the Prevailing Wage Act: (RC)

Y Karen Kunz _Y_ Theresa Collins _1_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _2_ Jeramy Radliff

VIII. FINANCIAL SIGNATURE AUTHORITY (AIF)

- **Board approval to give new Superintendent (R.Dane Gale) approval for signature authority (District, Activity & PTO accounts).**

MOTION: To give Mr. R.Dane Gale authority to sign all district, activity and PTO accounts.

Y Karen Kunz _Y_ Theresa Collins _1_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _2_ Jeramy Radliff

IX. PRESS – 2nd Reading

- **2:100 – Conflict of Interest**
 - a. **Adds federal law & gifts & contracts.**
- **4:15 – Operational Services**
 - a. **Change in footnotes.**
- **5:120 – General Personnel**
 - a. **Adds employees required to have a Statement of Economic Interests.**
 - b. **Adds employee gift section.**
 - c. **Change in footnotes.**
- **7:100 – Students**
 - a. **Adds requirement for developmental, social and emotional screening.**
 - b. **Change in footnotes.**
- **4:15 – AP Operational Services**
 - a. **Social Security Number protection – Direction to consult with attorney in**

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
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Tuesday, June 20, 2017

- reference to the Identity Protection Act.
 - b. Protocol for information handling.
- 4:60-AP4 Operational Services
 - a. Federal Award Procurement Procedures
 - b. NEW – dealing with lease versus purchase, intergovernmental agreements, and contracting with businesses.
- 4:60-AP4, E1
 - a. Operational Services
 - b. NEW: Internal procedures for procurement transactions.
- 4:130-E Operational Services
 - a. Adds website for meal charge notification.
- 7:190 – E2 Students
 - a. Student Handbook Checklist
 - b. Adds free and reduced price food services; meal charge notifications.
- 3:70 – General School Administration
 - a. Change in words instructing Supt. To provide the Board with a succession of authority should s/he be absent.
- 4:180 Operational Services
 - a. Change in footnotes.
- 4:180 – AP1 Operational Services
 - a. Added e-mail address for influenza checking.
 - b. Requires succession plans for Board members unable to fulfill duties.
 - c. Adds e-mail address for pandemics.
 - d. Adds e-mail address for nutrition documents.
 - e. Adds e-mail address for diseases, publications & health.
- 4:180 – AP2 Operational Services
 - a. Pandemic surveillance and reporting – report to public health dept.

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

- b. Add e-mail address for census.
 - c. Add e-mail address for pandemic.
- 5:70 General Personnel
 - a. Religious holidays – employee must give a five (5) day notice.
- 5:80 – General Personnel / Court Duty
 - a. Employee to give a five (5) day notice to employer.
- 5:110 General Personnel / recognition for service
 - a. Change in footnotes.
- 5:130-AP General Personnel / E-mail retention
 - a. Adds “For help with these responsibilities, please contact the District’s FOIA officer.”
- 5:140 General Personnel / solicitations
 - a. Change in footnotes.
- 5:210 Professional Personnel / resignations
 - a. Change in footnotes.
- 5:220-E Professional Personnel / Unsatisfactory performance report for substitute teachers
 - a. Adds a line for signature identification.
- 5:230 Professional Personnel / student discipline
 - a. Adds “if appropriate” to requiring a teacher to discuss discipline with a student.
- 5:270-E Educational Support Personnel / Notice of Employment
 - a. Changes full/part time to hours/days per week.
- 5:285 Educational Support Personnel
 - a. Drug and Alcohol testing for bus drivers
 - b. Adds requirement for Supt. To manage state/federal law.

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

- **5:285 – AP Educational Support Personnel**
 - a. Change in footnotes.
 - b. Addresses drivers using a Schedule 1 controlled substance.
 - c. Adds number of hours a driver cannot consume alcohol prior to driving or after an accident.
 - d. Invokes a SAP substance abuse professional to determine if a driver needs assistance.
 - e. Outlines follow-up tests for non-school bus driver permit holders.
- **5:300 Educational Support Personnel / Schedules and employment year**
 - a. Change in footnotes.
- **5:320 Educational Support Personnel**
 - a. Change in footnotes.
- **6:70 Instruction / Teaching about religions**
 - a. Adds treatment to any single religion.
 - b. Change in footnotes.
- **6:70-AP Instruction Teaching about religion**
 - a. Word change / identical meaning.
- **6:185 Instruction Remote Educational Program**
 - a. Change in footnotes.
- **5:60 General Personnel Expenses**
 - a. Details board reimbursement of all travel, meal and lodging expenses by resolution.
- **2:125 School Board – Board member compensation for expenses**
 - a. Provides details on how to place on the Board agenda; as well as, the Board’s determination/discretion referencing approval of expenses.

MOTION: To approve as presented. (AIF)

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

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Y Karen Kunz _1_ Theresa Collins _2_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _Y_ Jeramy Radliff

- X. STUDENT/PARENT HANDBOOK** (Tammy & Cindy) Up-dates presented at meeting.
- **Changes for next year.**
 - **Board approval.**

MOTION: To approve as presented. (AIF)

Y Karen Kunz _1_ Theresa Collins _N_ Jason Warner _2_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _Y_ Jeramy Radliff

- XI. A-1 SIGN** (Tammy & Joan)

MOTION: To approve purchase as presented. (RC)

Y Karen Kunz _Y_ Theresa Collins _2_ Jason Warner _Y_ Paula Miller
1 Sonny Bernal _N_ Cynthia Winfield _Y_ Jeramy Radliff

- XII. GRADING SCALE**
- **Discussion: Change of scale?**

- **TOPIC COVERED IN (X): STUDENT/PARENT HANDBOOK.**

- XIII. EMPLOYEE RESIGNATION – Teacher**
- Brooke Taylor (3rd Grade)
 - Letter attached
 - No action necessary
- XIV. EMPLOYEE RESIGNATION – Teacher**
- Megan Bayless (Resource Teacher for 5/6th grade & PRIDE Coordinator)
 - No action necessary
- XV. EMPLOYEE RESIGNATION – Teacher**

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

- Christine Crolly (3rd Grade)
- Letter attached
- No action necessary.

XVI. **EMPLOYEE RESIGNATION** – Custodian

- Joseph Baumgartner
- Letter attached
- No action necessary

XVII. **EMPLOYEE RESIGNATION** – Social Worker

- Neeley Beliveau
- Letter attached
- No action necessary

XVIII. **RETIREMENT:** - Secretary

- Mary Volkmar
- Notice to retire 2021

MOTION: To approve request for retirement. (AIF)

Y Karen Kunz _1_ Theresa Collins _Y_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _2_ Jeramy Radliff

XIX. **Closed Session:** **Time: 7:42 p.m**

- **For the purpose of discussing: the appointment, employment, compensation, discipline, performance or dismissal of an employee or officer.**

MOTION: to go into closed session: (RC)

Y Karen Kunz _2_ Theresa Collins _Y_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _1_ Jeramy Radliff

OUT OF EXECUTIVE SESSION: 8:28PM

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

XX. EMPLOYEE RAISES

1. Salaries for 2017-2018

- a. Part-time custodians
- b. ESP workers
- c. Doug Sawyer
- d. Barb Brandmeyer
- e. Becky Keiser
- f. Joan McKay
- g. Tammy Leib
- h. Substitute: Teacher
- i. Substitute: Teacher Aide
- j. Substitute: Nurse
- k. Substitute: Noon Supervisors

2017-2018

- a. T1: \$15.11 / T2 \$ 12.63
- b. \$ 11.00
- c. \$ 73,669.
- d. \$ 36,202.
- e. \$ 30,000.
- f. \$ 81,000.
- g. \$ 119,920.
- h. \$ 90 / \$100 for BV retired
teachers
- i. \$ 12.85
- j. \$ 20.32
- k. \$ 10.74

MOTION: To approve the 2017-2018 employee raises as presented: (RC)

Y Karen Kunz _Y_ Theresa Collins _Y_ Jason Warner _Y_ Paula Miller
Y Sonny Bernal _2_ Cynthia Winfield _1_ Jeramy Radliff

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

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Tuesday, June 20, 2017

XXI. EMPLOYEE HIRE – Nurse ½ time

- Geri Bosse (10-12 hrs. per wk)
- Ladies split their shifts.

MOTION: To hire: (RC)

Y Karen Kunz _Y_ Theresa Collins _Y_ Jason Warner _1_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _2_ Jeramy Radliff

XXII. EMPLOYEE HIRE - Custodian

- Jeffrey Rhone
- Resume attached
- Takes place of Higgerson
- \$23,000. Starting salary

MOTION: To hire: (RC)

Y Karen Kunz _Y_ Theresa Collins _Y_ Jason Warner _2_ Paula Miller
Y Sonny Bernal _Y_ Cynthia Winfield _1_ Jeramy Radliff

XXIII. EMPLOYEE HIRE – Teacher 4th

- Michelle L. Sires-Iffert
- Resume attached
- Takes place of Dena Shaw (Moved to 2nd grade)
- BS Step 6 \$39,533.

MOTION: To hire: (RC)

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MONTHLY SCHOOL BOARD MEETING
BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

XXIV. EMPLOYEE HIRE – Teacher 3rd

- Julie Ackerman
- Resume Attached
- Takes place of Brooke-Taylor.
- MS Step 6 \$40,816.

MOTION: To hire: (RC)

Karen Kunz Theresa Collins Jason Warner Paula Miller
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XXV. EMPLOYEE HIRE – Teacher 3rd

- Carmelita M. Maul
- Resume Attached
- Takes place of Chrissy Crollly
- BS Step 1 \$36,074.

MOTION: To hire: (RC)

Karen Kunz Theresa Collins Jason Warner Paula Miller
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XXVI. EMPLOYEE HIRE – PRIDE Coordinator

June Board Meeting
I would like to recommend to the board Kara Freimuth and Katie Eells as PRIDE co-coordinators for the upcoming school year. They both have strong communication and organizational skills that are definitely necessary to do a great job in this position. T. Leib

The will take the place of Megan Bayless.
\$2109/2= \$1060@

MOTION: To hire: (RC)

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BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, June 20, 2017

XXVII. EMPLOYEE HIRE – 8th Grade Science

- Alesha Davis
- Takes place of Sierra-Scott
- Resume attached
- 2 years experience – step 3
- Masters 2017 – awaiting confirmation from university
- \$38,967

MOTION: To hire: (RC)

Karen Kunz Theresa Collins Jason Warner Paula Miller
 Sonny Bernal Cynthia Winfield Jeramy Radliff

XXVIII. EMPLOYEE HIRE – Special Education

- Anna Kuethe
- Placement TBD (Tammy)
- BS – Step 2
- \$36,824
- Resume attached

MOTION: To hire: (RC)

Karen Kunz Theresa Collins Jason Warner Paula Miller
 Sonny Bernal Cynthia Winfield Jeramy Radliff

XXIX. EMPLOYEE HIRE – Special Education

- Elise Allen
- Education/Step: BS + 16 / Step 6
- Salary: \$40,174.

MOTION: To hire: (RC)

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BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
 BELLE VALLEY SCHOOL- Conference Room A

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Tuesday, June 20, 2017

XXX. ADMINISTRATIVE TEAM UP-DATE

- Children's Hospital Safety Program brought in by Matt Weiler:



Krystina Kelley

Hi, all--

This summer I will be partnering with the Belleville Summer Sack Lunch Program to deliver books to Belle Valley students! If you would consider volunteering your time, we would love for you to come out. I will be choosing between 2--5 dates to distribute books. All you will have to do come out and assist with handing out books. I will do the rest! (It's very easy and rewarding.) If you think you would like to help, please click on this link:

<https://doodle.com/poll/k3zv5maew5id3iws>

If you can't help on any of the dates listed, but want assist on a different day or in a different way, send me an email and I'll put you my list of volunteers.

- **ERO/TRS%** correction (Lou)
- **Policy Books** – We are going digital and placing all up-dates on our website; thus, hard copies will no longer be distributed. Please turn in your copy at your convenience.

BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING
BELLE VALLEY SCHOOL- Conference Room A

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Tuesday, June 20, 2017

XXXI. ADJOURNMENT: (AIF) Time: 9:07PM

MOTION: To Adjourn (AIF)

Karen Kunz Theresa Collins Jason Warner Paula Miller
 Sonny Bernal Cynthia Winfield Jeramy Radliff

Karen Kunz, President
Board of Education
Belle Valley School District No. 119
St. Clair County, Illinois

Joan E. McKay, Secretary, CSBO
Board of Education
Belle Valley School District No. 119
St. Clair County, Illinois