

BELLE VALLEY SCHOOL DISTRICT No. 119
2465 AMANN DRIVE
BELLEVILLE, ILLINOIS 62220

SPECIAL EDUCATION COORDINATOR CONTRACT
FY2025-2027

This contract made and entered into this 18th day of June, 2024, between the Belle Valley School District No. 119, a public school district acting by and through its Board of Education, hereinafter “District” and Kourtne Boose, hereinafter called “Special Education Coordinator.”

The Special Education Coordinator shall devote herself to supervisory and administrative work and to perform such duties assigned by the Superintendent or the Superintendent’s designee for the period of three (3) years commencing July 1, 2024, and ending on June 30, 2027. The term of the contract will be for 200 work days commencing 10 days prior to the first teacher attendance day and ending ten working days after the conclusion of the teacher contract for the school term.

The Special Education Coordinator shall seek to implement actions and policies consistent with the District’s goals and objectives as identified by the Board through the approved job description for the special education coordinator. RESPONSIBILITIES: As detailed in the approved special education coordinator job description.

The parties acknowledge and agree that this is a three-year contract that may be extended upon mutual agreement by both parties.

I. EMPLOYMENT:

Special Education Coordinator is hereby hired from July 1, 2024, to June 30, 2027, as Special Education Coordinator for Belle Valley School District No. 119.

II. SALARY:

DISTRICT shall compensate the SPECIAL EDUCATION COORDINATOR at an annual rate of \$73,780.93 to paid bimonthly effective July 1, 2024. The Special Education Coordinator hereby agrees to devote such time, skill, labor and attention to this employment to perform faithfully the duties of Special Education Coordinator for this District as set forth in this Agreement. Annual performance reviews will determine the annual salary increase based upon job performance outcomes.

The Board of Education shall pay the Special Education Coordinator’s required contribution to the Illinois Downstate Teachers Retirement System of all credible earnings to equal the amount afforded other certificated members of the professional staff.

In addition to the pension contribution, the Board of Education agrees to pick up and pay the Special Education Coordinator's entire required contributions required to fund TRS health insurance to equal the amount afforded other certificated members of the professional staff.

The annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of salary to other certificated members of the professional staff.

III. SICK LEAVE

Special Education Coordinator shall be entitled to fifteen (12) days of sick leave annually. Earned sick leave shall be cumulative as otherwise provided by Board policy.

IV. PERSONAL LEAVE

Special Education Coordinator will receive three (2) personal leave days each school year. Such leave shall be taken in accordance with district policy, and in accordance with requests taken by district certified personnel. Personal leave not taken shall accumulate as sick leave.

V. INSURANCE BENEFITS

Individual major medical hospitalization insurance for the Special Education Coordinator shall be provided under the School District's applicable health insurance plan.

VI. OTHER FRINGE BENEFITS

No less than those commonly extended to other certificated employees of the School District with the same longevity.

VII. TRANSPORTATION EXPENSE

Special Education Coordinator shall receive actual mileage reimbursement when carrying out duties of the position outside of the greater Belleville area. This mileage shall be reimbursed at the rate per mile announced annually by the Internal Revenue Service for the purpose of income tax preparation.

VIII. MEMBERSHIP DUES

The Board will pay the cost of the Special Education Coordinator's annual dues in one approved professional organization. The Special Education Coordinator is expected to attend appropriate professional meetings at the local and state levels, as authorized by the Superintendent.

IX. PROFESSIONAL ACTIVITIES

Special Education Coordinator shall be encouraged to attend appropriate professional meetings. In the event the Special Education Coordinator has secured the prior approval of the Superintendent, she will be reimbursed for travel and related expenses while attending such professional meetings.

X. CERTIFICATE

Special Education Coordinator shall furnish to the Board, prior to the term of this Agreement, a valid and appropriate administrative certificate.

XI. EVALUATION

On or before the last day of February, the Superintendent or Special Education Coordinator(s) shall review, with the Special Education Coordinator, a written evaluation of her performance.

XII. DISCHARGE FOR JUST CAUSE

Throughout the term of this Agreement, the Special Education Coordinator shall be subject to discharge for just cause provided, however, the Board does not arbitrarily or capriciously call for dismissal and that the Special Education Coordinator shall have the right to service of written charges, notice of hearing, and a hearing before the Board to provide a defense to such charges. If the Special Education Coordinator chooses to be accompanied by legal counsel at such hearing, the Special Education Coordinator shall pay all such personal expense.

XIII. DISABILITY

In the event that Special Education Coordinator be unable to perform the duties and obligations of this Agreement, by reason of illness, accident or other cause beyond the Special Education Coordinator's control, and such disability exists for a period of more than thirty (30) days after the exhaustion of accumulated sick leave days during any school year, the Board, at its discretion, may make a proportionate reduction from the Special Education Coordinator's salary. If such disability continues for an additional thirty (30) days or if such disability is permanent, irreparable or of such nature as to make performance of the Special Education Coordinator's duties impossible, the Board, at its option, may terminate this Agreement, whereupon the respective duties, rights and obligations of the parties shall terminate.

XIV. TERMINATION BY AGREEMENT

During the term of this Agreement, the Board and Special Education Coordinator may mutually agree, in writing, to terminate this Agreement. In such case the special education coordinator will return to a teaching assignment in accordance with her tenure status in the collective bargaining agreement.

XV. EXTENSION OF CONTRACT

This contract may be extended for an additional period of time at the end of the contract term and the terms and conditions of such extension shall require mutual agreement of the parties hereto.

This Contract shall inure to the benefit and will be binding upon all the parties, their legal representatives, successors, and assigns.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the 18th of June, 2024, in their respective names in the case of the Board, by its President.

Special Education Coordinator

Board of Education, Belle Valley School District #119, By President

ATTEST:

Secretary-Board of Education, Belle Valley School District #119