



Registration Checklist 2021-2022

All students (new and returning) will register through the TeacherEase portal. The following items must be turned in to the building office to complete registration. Forms are available in the office and linked below when available.

New Student Registration

Wednesday, July 21, 9am-1:00pm

Thursday, July 22, 3:00pm-7:00pm

New Students

1. Start the registration process by bringing the following forms to the district office during new student registration on July 21st and 22nd.
 - 3 Proofs of Residency (see below)
 - Certified Birth Certificate (if not previously enrolled in another Illinois public school)
 - Physical Immunization & Vision Exam if already completed
 - Illinois Transfer Form is required at registration. This form is obtained from the previous IL school. The Request for Records Release will be provided for you to complete.
2. Confirm your TeacherEase account through your email and complete registration. Instructions for completing this process will be provided when you have turned in your proofs of residency (see #1 above). Laptops and volunteers will be available to assist you in filling out these forms during new student registration.

Returning Students

1. **Register online no later than July 22nd** and pay registration fees.
 - a. Log into TeacherEase.
 - b. Select "Miscellaneous" at the top of the screen.
 - c. Select "Online Registration" and follow the prompts.
 2. Schedule health exams as required by law (see back). Forms may be brought once school starts.
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Acceptable Proofs of Residency

Each family must provide 3 proofs of legal residency in order to enroll their child at Belle Valley. A current in-district address must appear on each document.

Minimum 2 documents from this column

- Home Ownership Title or Deed
- Current Lease, must include landlord's name and phone number
- Current utility bill
- Homeowner or renter's insurance bill
- Current real estate tax bill
- Occupancy Permit

Maximum 1 document from this column

- Current paycheck stub with address
- Documentation of TANF or approval letter from Nutrition Program and Support
- Driver's License

Health Exams

All health exams must be presented using official forms. Click on links for official forms or pick up the school office.

PreK/ Early Childhood

- [Physical w/ immunization records](#) (by first day of school)

Kindergarten

- [Physical w/ immunization records](#) (by first day of school)
- [Vision Exam](#) (by Oct 15th)
- [Dental Exam](#) (by May 15)

2nd Grade

- [Dental Exam](#) (by May 15)

6th Grade

- [Physical w/ immunization records](#) (by first day of school)
- [Dental Exam](#) (by May 15)

Middle School Athletes

Any student trying out for sports must have a CURRENT sports physical on file BEFORE they can try out.