

# BELLE VALLEY SCHOOL DISTRICT #119

## MONTHLY SCHOOL BOARD MEETING

BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, September 20, 2016

# BELLE VALLEY SCHOOL DISTRICT #119

## SPECIAL SCHOOL BOARD HEARING

BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, September 20, 2016

7:00PM

### I. Call To Order (RC) Time: 7:01PM

Karen Kunz     Theresa Collins     Jason Warner     Paula Miller  
 Sonny Bernal     Cynthia Winfield     Jeramy Radliff

### II. CLOSED SESSION: Parent request to speak to the Board of Education; as well as, the Administrative Team's request for hearing.

**MOTION** to go into closed session:

Time: 7:01PM

Karen Kunz     Theresa Collins     Jason Warner     Paula Miller  
 Sonny Bernal     Cynthia Winfield     Jeramy Radliff

- Parent:
  1. Complaint about a teacher. Teacher will be present should you wish to talk to her.
  2. Request from Adm. Team to deny parent access to the Belle Valley campus for (?) time frame. (Due to inappropriate actions)

Time out of closed session: 8:10PM

***A written response from the BV Board of Education will be provided to the parent within five (5) calendar days of the hearing.***

**Board Action for #1: Teacher complaint – The Board of Education thanks you for sharing your concerns about a teacher. They have provided the Superintendent with instruction**

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referencing your complaint. Since this is a personnel issue; confidentiality restrictions prohibit informing you of their instruction.

**Board Action for #2: Resolution #09202016 – Due to your inappropriate actions on campus and in accordance to Parent Behavior Expectations/Ramifications (Chapter 6 – Parent/Student Handbook); you are hereby notified that for the remainder of the 2016-2017 school year, you are no longer allowed on district property with the exception of dropping off your children in the west parking lot student-drop-off area. You are also not allowed to attend any school functions that occur after regular school hours or away activities. Should you fail to comply with the Board of Education’s stipulations, you will be arrested and charges placed against you.**

Karen Kunz     Theresa Collins     Jason Warner     Paula Miller      
 Sonny Bernal     Cynthia Winfield     Jeramy Radliff

III.    **MOTION TO ADJOURN**    Time: 8:10

Karen Kunz     Theresa Collins     Jason Warner     Paula Miller  
 Sonny Bernal     Cynthia Winfield     Jeramy Radliff

**Time: Upon completion of special school board hearing.**

IV.    **Call To Order (RC)**    Time: 8:12PM

Karen Kunz     Theresa Collins     Jason Warner     Paula Miller  
 Sonny Bernal     Cynthia Winfield     Jeramy Radliff

V.    **PLEDGE**

VI.    **ADOPTION OF AGENDA (AIF)**

Karen Kunz     Theresa Collins     Jason Warner     Paula Miller  
 Sonny Bernal     Cynthia Winfield     Jeramy Radliff

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Should a community member desire to ask the Board a question at a School Board Meeting, s/he must follow the following protocol:

- A. All questions will be accepted by the Board President during the "Recognition of Visitors and Public Comment and/or Question" portion of the meeting.
- B. The question will be written down by the Board President and/or designee.
- C. The community member will receive a written response to their question from the Board of Education and/or designee within five (5) business days after the Board meeting.

### VII. RECOGNITION OF VISITORS AND PUBLIC COMMENT and/or QUESTIONS

- Ted Farmer – Question for Board: *Per district policy, a written response will be sent within five (5) business days.*

### VIII. ACTION ITEMS

#### a. Approval of the Consent Calendar

- i. Regular , Special & Executive minutes:
  - August 23, 2016
- ii. Treasurer and Financial Statement
- iii. Student Enrollment Report
- iv. FOIA Report (1)
- v. Tax Report

### MOTION: To approve the consent calendar (RC)

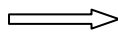
\_Y\_ Karen Kunz      \_2\_ Theresa Collins      \_Y\_ Jason Warner      \_Y\_ Paula Miller  
\_Y\_ Sonny Bernal      \_Y\_ Cynthia Winfield      \_1\_ Jeramy Radliff

### IX. PAYMENT OF BILLS (RC)

#### MOTION: To pay the bills.

\_Y\_ Karen Kunz      \_Y\_ Theresa Collins      \_Y\_ Jason Warner      \_1\_ Paula Miller  
\_Y\_ Sonny Bernal      \_2\_ Cynthia Winfield      \_Y\_ Jeramy Radliff

TABLE



### X. EMERSON EXCELLENT IN TEACHING AWARD

- Presentation by Krystina Kelley
- Requesting Board direction

### XI. AUDIT APPROVAL (Joan) (AIF)

#### MOTION: To approve the audit.

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  Y   Karen Kunz        Y   Theresa Collins        Y   Jason Warner        Y   Paula Miller  
  Y   Sonny Bernal        2   Cynthia Winfield        1   Jeramy Radliff

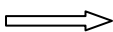
### XII. RELIANCE BANK (O'Fallon) Funds Transfer

- Transfer Education Funds (Joan)
- FDIC coverage / Cdars

**MOTION: To approve fund transfer to Reliance Bank.**

  Y   Karen Kunz        Y   Theresa Collins        Y   Jason Warner        2   Paula Miller  
  Y   Sonny Bernal        1   Cynthia Winfield        Y   Jeramy Radliff

TABLE
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### XIII. STIPEND FOR EXTENDED SPORTS

- Discussion / Action? (Tammy)

**Request Union President to attend next month for discussion.**

   Karen Kunz         Theresa Collins         Jason Warner         Paula Miller  
   Sonny Bernal         Cynthia Winfield         Jeramy Radliff

### XIV. INTERFUND LOAN – TRANSPORTATION

- \$75K not received from state
- Requesting inter-fund transfer (only if necessary) for up to \$125K.
- Working Cash Fund to Transportation fund

**MOTION: To approve inter-fund transfer up to \$125K if needed to Transportation Fund from Working Cash Fund.**

  Y   Karen Kunz        Y   Theresa Collins        1   Jason Warner        Y   Paula Miller  
  Y   Sonny Bernal        Y   Cynthia Winfield        2   Jeramy Radliff

### XV. EMPLOYEE RESIGNATION: ESP

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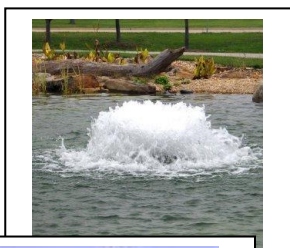
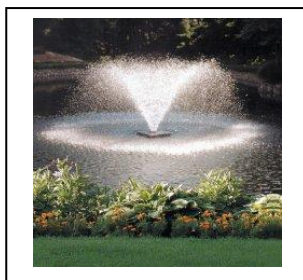
2465 Amann Drive

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- Hannah Sparks
- Notice of resignation attached

**MOTION:** to approve resignation. (AIF)

  \_Y\_ Karen Kunz        \_Y\_ Theresa Collins        \_Y\_ Jason Warner        \_Y\_ Paula Miller  
  \_Y\_ Sonny Bernal        \_1\_ Cynthia Winfield        \_2\_ Jeramy Radliff



### XVI. ST. CLAIR COUNTY HEALTH DEPARTMENT

- Visitation to BV to treat ponds for mosquito larva.
- Analysis of our system indicates possibility of stagnant waters. As such, the Health Department is directing us to provide water circulation to each pond or at least to the initial front two.
- They will check back in spring to see what we have done.
- Information packet attached providing you with options for consideration.
- ACTION NEXT MONTH

### XVII. IASB PRESS: 2<sup>nd</sup> Reading

- A. 2:70 – SCHOOL BOARD: Vacancies on the School Board – Footnotes & time frames added.
- B. 2:70E through 2:240E3: Exhibits – updated.
- C. 4:15AP – OPERATIONAL SERVICES: Legal references up-dated.
- D. 4:15-E2 through 4:140E2 – Exhibits up-dated for clarification.
- E. 5:40 – PERSONELL: Administrative Procedures up-dated for clarification.
- F. 5:170AP3 – Administrative Procedure – up-dated.
- G. 5:240AP – Legal reference up-dated.

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- H. 6:100 / 600E2 – INSTRUCTION:  
Animals in the educational program – Footnotes and guidelines up-dated.
- I. 6:190 – footnotes up-dated
- J. 6:235 – footnotes up-dated
- K. 6:235 through E4 Administrative Procedures and exhibits re-names or up-dated. Web links added.
- L. 6:250AP – up-dated
- M. 7:10 – new footnotes
- N. 7:10AP – Terminology and definitions added; resources supplemented.
- O. 7:10E- NEW – Highlights which policies address equal opportunities. States the list is not inclusive.
- P. 7:270 – Permits schools to maintain a supply of undesignated opiod antagonists and allows a school nurse or trained person to administer them to a person believed to be having an opiod overdose.
- Q. 7:270AP1 through 7:270E – Procedures/exhibits for opiod overdose situations.
- R. 7:285AP – Up-dated for IEPs.
- S. 7:340 – up-dated for FERPA regulations.
- T. 7:340AP1-E: Up-dated and exhibits.
- U. 8:90 – footnotes up-dated for schools who wish to provide their organizations with 501©(3) status.
- V. 8:110 – Policy amended... the Board encourages, but does not required, individuals to follow the channels of authority prior to filing

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a grievance. (Please see attached sheet in your packet)

W. 8:30 – Re-enters statement #16 – recording device use on campus requiring administrative approval.

**MOTION:** To accept all changes with the exception of 8:110. 8:110 is to remain status-quo.

\_Y\_ Karen Kunz      \_1\_ Theresa Collins      \_2\_ Jason Warner      \_Y\_ Paula Miller  
\_Y\_ Sonny Bernal      \_Y\_ Cynthia Winfield      \_Y\_ Jeremy Radliff

### XVIII. GENERAL LAW ENFORCEMENT

#### MEMORANDUM OF UNDERSTANDING (MOU)

- Discussion: Approval from the Board to work with Garrett and complete the MOU.
- The attached information contains the MOU in an easy-to-read form.... **“In English.”**

**MOTION:** To direct the Superintendent to complete the Memorandum of Understanding with the Belleville Police Department.

\_Y\_ Karen Kunz      \_Y\_ Theresa Collins      \_Y\_ Jason Warner      \_1\_ Paula Miller  
\_Y\_ Sonny Bernal      \_2\_ Cynthia Winfield      \_Y\_ Jeremy Radliff

### XIX. EIS Administrator and Teacher Salary and Benefits Report for 2016

**MOTION:** To approve the EIS Adm. & Teacher Salary and Benefits Report for 2016 & report to the public as required by law.

\_Y\_ Karen Kunz      \_Y\_ Theresa Collins      \_Y\_ Jason Warner      \_Y\_ Paula Miller  
\_Y\_ Sonny Bernal      \_2\_ Cynthia Winfield      \_1\_ Jeremy Radliff

### XX. Closed Session: Time: 8:52PM

**MOTION:** to go into closed session: (RC)

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\_Y\_ Sonny Bernal      \_Y\_ Cynthia Winfield      \_Y\_ Jeramy Radliff

- **For the purpose of discussing:** staff grievance, student issues and/or discipline, negotiations, salary schedules, vacancy in public office, purchase or lease of real estate, emergency security procedures, pending litigation, probable or imminent litigation, establishment of reserves or settlement of claims, claims, loss or risk management information, communications with any insurer, Reduction in Force, **the appointment, employment, compensation, discipline, performance or dismissal of an employee or officer**, hear testimony on a complaint against an employee, self-evaluation when meeting with a statewide association representative, and the minutes of meetings lawfully closed under OMA.
- Discussion: Employee hires

Time out of closed session: 8:55PM

### XXI. EMPLOYEE HIRE: ESP

- Alexander Guyer
- Replaces Hannah Sparks
- Application attached

#### MOTION: To hire. (RC)

\_Y\_ Karen Kunz      \_Y\_ Theresa Collins      \_2\_ Jason Warner      \_Y\_ Paula Miller  
\_Y\_ Sonny Bernal      \_1\_ Cynthia Winfield      \_Y\_ Jeramy Radliff

### XXII. EMPLOYEE HIRE: ICA – EC

- Ashley Schaefer
- Individual Care Aide
- \$15.93 (800-11:00) ICA (Replaces LuAnnR.)
- \$10.74 (11:30-1:15) Noon Sup (Replaces Lacy)
- Application attached

#### MOTION: To hire. (RC)



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  Y\_\_ Sonny Bernal      1\_\_ Cynthia Winfield              Y\_\_ Jeremy Radliff

### XXIII. EMPLOYEE HIRE: ESP

- Victoria Phillips
- New hire due to numbers
- Approved by the Board last month
- Application attached

#### MOTION: To hire. (RC)

  Y\_\_ Karen Kunz              Y\_\_ Theresa Collins      Y\_\_ Jason Warner      Y\_\_ Paula Miller  
  Y\_\_ Sonny Bernal      2\_\_ Cynthia Winfield      1\_\_ Jeremy Radliff

### XXIV. ADMINISTRATIVE TEAM UP-DATE

- **Ittner / Bric** – meeting scheduled for Monday, September 26 (12:00-4:30) TBD
- **IPA Award – Lisa Kowalski** (Tammy)
- **Information on early dismissal days and Teacher Institute days handed out to Board members.**

### XXV. ADJOURNMENT: (AIF)      Time: 9:03PM

#### MOTION: To Adjourn (AIF)

  Y\_\_ Karen Kunz              2\_\_ Theresa Collins      Y\_\_ Jason Warner      Y\_\_ Paula Miller  
  Y\_\_ Sonny Bernal      Y\_\_ Cynthia Winfield      1\_\_ Jeremy Radliff

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Karen Kunz, President  
Board of Education  
Belle Valley School District No. 119  
St. Clair County, Illinois

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Joan E. McKay, Secretary, CSBO  
Board of Education  
Belle Valley School District No. 119  
St. Clair County, Illinois