

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
SEPTEMBER 17, 2019

1

The Board of Education of District No. 119, St. Clair County, Illinois, met in the conference room, Belle Valley School District, 2465 Amann Drive, Belleville, Illinois, in said District at 7:03 p.m. on Tuesday, September 17, 2019.

Board Member Warner called the meeting to order. The roll was called and the following members were present: Dr. Winfield, Mrs. Winn, Mrs. Miller, Mr. Radliff, and Mr. Warner. Those absent: Mrs. Collins and Mrs. Kunz.

Board Member Warner recommended adopting the board agenda with moving item “g” under general items for action after executive session. Mr. Radliff moved to adopt the board agenda with the recommendation of moving item “g” after executive session. Dr. Winfield seconded the motion. All members in favor, motion carried.

Board Member Warner called for public comments from the audience. Ms. Potts stated she was the union representative attending the meeting. There were no public comments.

Supt. Gale received a thank you from Danielle Winter for the memorial arrangement for her mother. He discussed a thank you note and check from a parent given to Mrs. Chandler for her classroom.

Krystina Kelley discussed changes for the student handbook and a Standards Based Report Card. She discussed changing the current traditional score of grades A through F and suggested giving students grades one to four. She discussed changing to 1-4 from G, S, N & X for grade one and kindergarten. The assessment will be based on standards. The teachers and Krystina have had many meetings on the standards. She has planned a parent meeting next week Monday to discuss the change of the grading and assessment. Parent can follow Teacher Ease from home to monitor their child’s grades. Mrs. Kelley recommended these changes to the Standards Based Report Card. Mr. Radliff asked about the Honor Roll. Mrs. Kelley stated that the Honor Roll is not always standardized. Honor roll starts in second grade. Mr. Radliff discussed the student’s attitude and recognition of good grades. Mrs. Kelley stated that the Honor Roll could remain as is.

Mrs. McKay discussed the EIS Administrator and Teacher Salary and Benefits Report for fiscal school year 2019. The report includes base salary, sick days, bonuses, annuities, retirement enhancements, and other benefits.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
SEPTEMBER 17, 2019

2

Board member Warner asked Mrs. McKay to present the audited Annual Financial Report for the 2018-2019 school year. Mrs. McKay discussed the Annual Financial Report and the annual audit for the 2018-2019 school year. Mrs. McKay discussed the major changes during the school year, which included the District received \$102,296 more in local real estate taxes in June 2019 compared to June 2018 for the District Funds. Corporate Personal Property taxes increased \$8,859. Interest income increased \$36,990 with the change in banks and CD investments in the Education Fund. Pupil lunch, A La Carte, and adult lunch fees increased \$19,431 with the implementation of the OPAA Food Service, TIF revenue increased by \$8,331, ESP fees decreased by \$8,081, General State Aid increased \$390,635 with the Evidence Based Funding, Pre K revenue decreased \$125,528 due to Harmony employing the teachers and teacher aides, Federal breakfast and lunch reimbursement increased by \$45,975 due to more students qualifying for free and reduced lunches and rate increases. The District refinanced the 2009A Build America Bonds with the 2019 bonds. The Transportation Fund expenses increased \$72,773 for an additional bus added to the regular bus route and employing a bus monitor to ride one of the regular buses on a rotating basis. The District received a financial profile designation of recognition of 3.7 due to more operating revenue received compared to more operating expenses for the fiscal year. The District has 332.57 days cash on hand which is 91% of a fiscal year.

Principal Callahan discussed the principal's report. The report cards will be printed by office staff. The band teacher stated she had a great turn out with interested students at a parent meeting. Principal Callahan discussed an OPAA grab and go lunch package, which includes a PBJ sandwich in a salad tray with the finger scan. The package will start with the elementary students to see how well it is received by the students. The Principals are meeting with the bus company due to one bus being late each day. The bus stops will be evaluated for future bus stops. A second cashier has been added for breakfast and has been working well. Mrs. Bowen was handing out 35 to 40 passes because students were eating breakfast and were late getting to the classroom.

Supt. Gale discussed the solar array update with the wetland survey and topographic boundaries. Supt. Gale delivered cookies to Scott Air Force Base. Principal Callahan discussed new students with IEP's. There are twenty middle school students and thirty one elementary

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
SEPTEMBER 17, 2019

3

school students with new IEP's. Supt. Gale discussed the E-rate information with \$1,350 spent on fiber optic per month and the State of IL will be providing the balance. Supt. Gale discussed the concrete problems around the school. The general contractor and concrete contractor who built the school will not fix the problem areas. Supt. Gale discussed the Evidence Based Funding Needs Assessment and the State of IL required spending plan. The Needs Assessment will be presented by the Principals in October with a recommendation in November. The plan will include new employees approved in December to start working in January to provide additional resources in classrooms and some professional development time for teachers.

Board member Warner asked whether board members had any questions for the consent agenda items, which included: the minutes of the regular, special and executive meeting of the Board of Education on August 20, 2019; freedom of information requests, enrollment report, tax report, the treasurer's report, financial report and payment of bills. The bills were presented for approval and payment in the following amounts, (see itemized lists attached): Ed. Fund-\$99,559.48; O & M Fund-\$20,364.90; Debt Service Fund-\$.00; Transportation Fund-\$33,427.46; Tort Fund-\$16,732.29; Fire & Safety \$.00. Dr. Winfield moved to approve the consent agenda items. Mrs. Winn seconded the motion. Members voting aye on roll call: Dr. Winfield, Mrs. Winn, Mrs. Miller, Mr. Radliff, and Mr. Warner. Nays none, motion carried.

Supt. Gale recommended giving the administration discretion when evaluating years of experience and education for future certified employees to keep the District competitive in the job market. Board members discussed past practice and what other school districts have offered. Board members discussed public and private school experience and recent hires. Mrs. Miller moved to approve changing the amount of prior experience a new hire may be granted to fifteen years of public and / or private school experience. Dr. Winfield seconded the motion. All members in favor, motion carried.

Supt. Gale discussed the annual EIS salary and benefits report for fiscal year 2019 presented previously by Mrs. McKay. Dr. Winfield moved to approve the annual EIS salary and benefits report for fiscal year 2019 as presented. Mr. Radliff seconded the motion. Members voting aye on roll call: Mrs. Winn, Mrs. Miller, Mr. Radliff, Mr. Warner, and Dr. Winfield. Nays none, motion carried.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
SEPTEMBER 17, 2019

4

Mrs. McKay discussed the Risk Management Plan for fiscal year 2020 with updated percentage of salaries, insurance expenses, fire extinguisher inspection, unemployment benefits, attorney expenses, and possible judgment or settlement. The Risk Management plan with estimated Tort Immunity expenses will be paid from the Tort Fund. The Risk Management plan should be approved each year. Dr. Winfield moved to approve the fiscal year 2020 Risk Management Plan as presented. Mr. Radliff seconded the motion. Members voting aye on roll call: Mrs. Miller, Mr. Radliff, Mr. Warner, Dr. Winfield, and Mrs. Winn. Nays none, motion carried.

Board Member Warner recommended approving the 2018-2019 audited Annual Financial Report. Mr. Radliff moved to approve the 2018-2019 audited Annual Financial Report. Dr. Winfield seconded the motion. Members voting aye on roll call: Mr. Radliff, Mr. Warner, Dr. Winfield, Mrs. Winn, and Mrs. Miller. Nays none, motion carried.

Supt. Gale discussed and recommended approval of Board Policy 7:180 on Prevention of and Response to Bullying, Intimidation, and Harassment. Dr. Winfield moved that the Board affirm that the District has reviewed Board Policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment, and that the policy complies with the requirements set forth in the Illinois School Code, 105 ILCS 5/27-23.7. All members in favor, motion carried.

Supt. Gale discussed approving FCB Bank as a financial institution the District does business with. Mr. Radliff moved to approve FCB Bank as a financial institution the District does business with and approve the PTO President (currently, Fallon Schaustal), Mary Volkmar, Cindy Callahan, Tammy Leib, and R.Dane Gale as approved account users. Dr. Winfield seconded the motion. Members voting aye on roll call: Mr. Warner, Dr. Winfield, Mrs. Winn, Mrs. Miller, and Mr. Radliff. Nays none, motion carried.

Dr. Winfield moved to approve the Standards Based Report Card and corresponding changes to the student/parent handbook for kindergarten and first grade only with no change in honor roll. Mrs. Miller seconded the motion. All members in favor, motion carried.

Upon the recommendation of Board Member Warner, Dr. Winfield moved that the Board of Education enter into executive session at 8:36 p.m. under 5ILCS 120/2 (c.) (1) for the discussion of personnel employment. Mr. Radliff seconded the motion. Members voting aye on

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
SEPTEMBER 17, 2019

5

roll call: Dr. Winfield, Mrs. Winn, Mrs. Miller, Mr. Radliff, and Mr. Warner. Nays none, motion carried.

At 8:48 p.m., board members exited executive session.

Mr. Radliff moved to approve the custodial work day hours as follows:

Day custodian schedule B: 8 a.m. to 4:30 p.m.

Night custodian schedule B: 15 minutes prior to the dismissal bell; ie Elementary 3:15 p.m. to 11:15 p.m. and Middle School 2:30 p.m. to 10:30 p.m.

Teacher Institute days, snow days, and summer hours: 7:00 a.m. to 3:30 p.m.

Special events and Wednesday early dismissal: 15 minutes prior to dismissal bell.

Custodian, schedule B who helps in the kitchen: 2 p.m. to 10 p.m.

Custodian schedule A: as assigned by the Superintendent

Dr. Winfield seconded the motion. All members in favor, motion carried.

Dr. Winfield moved to employ Lisa Hopkins as a special education program/individual care aide for fiscal year 2020 at \$17.69 per hour. Mrs. Miller seconded the motion. Members voting aye on roll call: Mrs. Winn, Mrs. Miller, Mr. Radliff, Mr. Warner, and Dr. Winfield. Nays none, motion carried.

Supt. Gale asked if any board members were interested in attending the Southwestern Illinois Division meeting held next month or the Triple I conference held in Chicago in November. No one expressed interest in attending the meeting or conference. Supt. Gale wanted to inform other board members that Mrs. Miller's son is working on his Eagle Scout Project and will construct bird houses on the school property.

There being no further business to come before the Board of Education at this time, Mr. Radliff moved that the meeting adjourn. Dr. Winfield seconded the motion. All members in favor, motion carried.

Jason Warner, Board Member

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
SEPTEMBER 17, 2019

6

Board of Education
Belle Valley School District No. 119
St. Clair County, Illinois

Joan E. McKay, Secretary
Board of Education
Belle Valley School District No. 119
St. Clair County, Illinois