

# BELLE VALLEY SCHOOL DISTRICT #119

MONTHLY SCHOOL BOARD MEETING  
BELLE VALLEY SCHOOL- Conference Room A

2465 Amann Drive

Tuesday, January 19, 2016

7:00PM

## I. Call To Order (RC) Time: 7:01PM

Karen Kunz       Theresa Collins     Roberta Barth  
 Sonny Bernal       Jason Warner     Paula Miller     Cynthia Winfield

## II. PLEDGE

## III. ADOPTION OF AGENDA (AIF)

Karen Kunz       Theresa Collins     Roberta Barth  
 Sonny Bernal       Jason Warner     Paula Miller     Cynthia Winfield

## IV. RECOGNITION OF VISITORS AND PUBLIC COMMENT and/or QUESTIONS

- Presentation by BV teachers : ELA - English/Language Arts
- Farmer : Question to Board

## V. ACTION ITEMS

### a. Approval of the Consent Calendar

- i. Regular , Special & Executive minutes:
  - December 15, 2015
- ii. Treasurer and Financial Statement
- iii. Student Enrollment Report
- iv. FOIA Report (3)
- v. Discipline Report
- vi. ESP Report
- vii. Lunch Report
- viii. Tax Report

### **MOTION: To approve the consent calendar (RC)**

Karen Kunz       Theresa Collins     Roberta Barth  
 Sonny Bernal       Jason Warner     Paula Miller     Cynthia Winfield

## vi. PAYMENT OF BILLS (RC)

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## MOTION: To pay the bills.

\_Y\_ Karen Kunz      \_Y\_ Theresa Collins    \_Y\_ Roberta Barth  
 \_Y\_ Sonny Bernal    \_Y\_ Jason Warner    \_1\_ Paula Miller      \_2\_ Cynthia Winfield

VII. SPEECH POSITION UP-DATE (Kathy)

VIII. IASB Up-dates: 2<sup>nd</sup> Reading (Lou)

## I. SCHOOL BOARD

**2:100- Board Member Conflict of Interest:** Footnote amended

**2:150- Committees:** References the Parent-Teacher Advisory Committee and the Behavioral Interventions Committee by adding the following phrase: **“and provides information and recommendations to the Board.”** (Footnotes – additions referencing superintendent committees) (Footnotes – additions referencing a Board appointed or approved Concussion Oversight Team designed to establish protocols for return-to-play and return-to-learn).

**2:150AP-Administrative Procedure – Superintendent Committees:**

1. Adds “or designee” to Superintendent
2. Supt. Committees are not Board committees; thus, do not trigger OMA unless three or more Board members are present.
3. New Committees added: a) PERA , 2) RIF, & 3) Concussion Oversight Team (if approved... for next school year).

**2:200- Types of School Board Meetings:**

1. Adds “**school building safety and security**” to security procedures.
2. Adds “**in addition**” to the Board member requirement for OMA training.
3. Footnotes up-dated.

**2:220-E2- Exhibit- Motion to Adjourn to Closed Meetings (up-dated)**

**2:250-E2 Exhibit -Immediately Available District Public Records and Web-Posted Reports and Records:**

1. Annual up-date of required documents on district’s website:
2. Adds: “Board policy, 7:290 – Suicide and Depression Awareness & Prevention.
3. Adds: “Information on mental health issues and local treatment resources.”

## II. OPERATIONAL SERVICES

**4:120-AP, Administrative Procedure – Food Services; Competitive Foods; Exemptions:**

1. Indicates definitions and the number of exempted fundraising days from the final rules.

**4:170 – Safety: Adds carbon monoxide alarms-**

- a. Determine which buildings to equip with carbon monoxide alarms.

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- b. Detectors must be within 20 feet of a carbon monoxide emitting device.
- c. Incorporate procedures and annual reviews of CO alarms/detectors.

#### 4:170AP1:

- A. Safety and security related administrative procedures and forms provided.
- B. Safety Review: "The Open Meetings Act allows the Board to enter closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public or public property."
- C. Materials to be included in each school EOP (Emergency Operations Plan)
  - CO alarm or detector activation plans, protocols and procedures.

### III. PERSONNEL

#### 5:90- Abused and Neglected Child Reporting:

1. Change the term "certified" to "licensed."
2. **OPTION** to add: *"The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s) / guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement."*
3. Footnotes up-dated.

Yes **No**

#### 5:100 – Staff Development Program:

1. "Certified" changed to "Licensed."
2. Added: "Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290."
3. Footnotes amended.
4. **OPTION** to add: *"Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, and developmentally appropriate disciplinary methods that promote positive and healthy school climates."*
5. **OPTION** to add: *"Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three year period."*
6. **OPTION** to add: "All high school coaching personnel..."
7. **OPTION** to add: *"The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (volunteer or employee) of an interscholastic athletic activity; nurses serving on the*

Yes **No**

Yes **No**

High School – N/A

**Yes** No

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*Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team. Individuals covered by this training mandate must initially complete the training by 9-1-2016.”*

8. Additional legal citations added.

## **5:100-AP- Administrative Procedure – Staff Development Program:**

1. Procedure up-dated to move footnote materials to an introduction.
2. New title: Implementation of Staff Development Program
  - a. Topics to be covered on days declared as TI (teacher institute) days must be approved by the ROE thirty (30) days prior to the TI day.
  - b. Provides nutrition directors and school nutrition professional’s annual training standards.

## **5:120-AP1 Administrative Procedure – Statement of Economic Interests for Employees**

1. Amended – Any county clerk who uses a system of Internet-based filing of economic interest statements must: 1) post the contents of statements, without filers’ addresses or signatures that were filed using the Internet on a public accessible website.

## **5:185-AP Administrative Procedure – Resource Guide for Family and Medical Leave**

1. Updated to alert school officials of the Genetic Information Nondiscrimination Act’s safe harbor language:
  - a. Consult with Board Attorney to ensure that the district is using the most recent version of the (DOL) FMLA notification / certification forms.
  - b. GINA protections are adequately customized into these forms.
  - c. Federal and State law requirements are met.

## **IV. INSTRUCTION**

### **6:15 – School Accountability:**

1. The component concerning adequate yearly progress is deleted and replaced with: “The Superintendent shall supervise the following quality assurance components... 3. Continuously assess the District’s and each school’s overall performance in terms of both academic success and equity. This includes, without limitations, a thorough analysis of ISBE’s balanced accountability measure and each school’s Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.
2. The Superintendent shall supervise the following quality assurance components...: 4. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.”
3. A subhead in the policy is renamed as shown: School Choice and Supplemental Education Services (SES). All text under this subhead is deleted and replaced with the

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following: “This section of the policy is effective only if the choice and/or supplemental educational services requirements in federal law are applicable to Illinois. When effective, school choice and supplemental education services will be offered to students as provided in Title I of the Elementary and Secondary Education Act.

4. Footnotes updated.

**6:15-E, Exhibit- Resolution and Declining Requests to Accept Non-Resident Choice Students:**

This section is deleted.

**5. 6:50, School Wellness:**

1. New text: “This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004, and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy.”
2. Text changed: “good” nutrition to “sound” nutrition.
3. New text: “Students will be offered and schools will promote nutritious food and beverage choices consistent with the Dietary Guidelines for Americans, published jointly by the U.S. Departments of Health and Human Services and the Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall restrict the sale of competitive foods, as defined by USDA, in the food service areas during the meal periods and comply with all ISBE rules.”
4. New text: “All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the general nutrition standards for competitive foods, specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District’s related procedure(s), contact the Superintendent or designee. The District’s procedures are subject to change. The number of EFTs is set by ISBE rule.”
5. New text: “The Superintendent or designee shall annually provide implementation data and/or reports to the Board concerning this policy’s implementation sufficient to all the Board to monitor and adjust the policy.”
6. “New text: “The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school Board, school administrators, and community.”
7. Footnotes updated.

**6:60 – Curriculum Content (High School N/A)**

**6:160- English Language Learners:**

1. Renamed and text/footnotes updated to refer to English Learner.

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3. Text added: Paragraph added to discuss joint guidance from the Office for Civil Rights (OCR) at the U.S. Dept. of Education (ED) and the Civil Rights Division at the U.S. Department of Justice (DOJ).

**6:270 – Guidance and Counseling Program:**

1. Policy unchanged.. Typo corrected.

**6:280 – Grading and promotion:**

1. Adds “designee” to this directive (Superintendent or designee).

High School

**6:310 – High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students:**

1. High School – N/A

N/A

**6:315 – High School Credit for Students in Grade 7 or 8, Renumbered**

1. Section one for unit districts or high schools only.
2. Section two for elementary districts:

The final section is deleted, leaving the following: “If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma.

Students in grades 7 and 8 who successfully complete a course required for a high school diploma will receive academic credit if permitted by, and in accordance with, the policy of the district where the elementary student will attend high school.

**6:320 – High School Credit for Proficiency**

1. Entire section on Course Credit for High School Diploma is deleted and moved to 6:315.

**6:340, Student Testing and Assessment:** (Footnotes only)

## V. STUDENTS

**7:50- School Admissions and Student Transfers to and from non-district schools:**

1. “Certified” is changed to “licensed.”
2. Footnotes up-dated.

**7:50-AP, Administrative Procedure – School Admissions and Student Transfers To and From Non-District Schools.**

1. Same as 7:50.

**7:100- Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students:**

1. Text added: “Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was “risk-assessed” or screened for lead poisoning.”
2. Exemptions: Religious or medical grounds, if the student’s parents/guardians present the IDPH’s Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, Communicable and Chronic

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Infectious Disease and State rules if there is an outbreak of one or more diseases from which the student is not protected.”

3. Footnotes up-dated.

## **7:130 – Student Rights and Responsibilities:**

1. New text: “Students may, during the school day, during non-instructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored promoted, or endorsed in any manner by the school or any school employee. Non-instructional time means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.”

## **7:140 – Search and Seizure:**

1. Text added: “School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.
2. The act requires districts to provide parents/guardians with notice of the lay (handbook).

## **7:140-E – Exhibit – Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act.**

1. Now states when school officials may require a student to share the content from his or her account or profile on a social networking website.

## **7:290 Suicide and Depression Awareness and Prevention:**

1. Existing policy re-named to comply with Ann Marie’s Law.
2. Statute specifies seven policy requirements for Boards.
3. Directs the Superintendent or designee to develop and maintain a suicide and depression awareness and prevention program that is consistent with policy requirements.

## **7:290-AP- Administrative Procedure – Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program:**

1. Lists the implementation steps and resources to use in addressing the required components of Ann Marie’s Law.

## **7:300 – Extracurricular Athletics:**

1. Text edited: “The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice nurse, or a physician assistant.

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The Pre-Participation Physical Examination form, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.”

2. Text edited: “The student must agree to follow all conduct rules and the coaches’ instructions.”
3. Text deleted: “The student and his or her parent(s)/guardians(s) must complete forms required by the Illinois High School Association (IHSA) concerning its performance enhancing substance testing program, implemented in accordance with State law, before the student may participate in an athletic competition sponsored or sanctioned by IHSA.”
4. “Text added: “The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, The Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board’s concussion policy 7:305, Student Athlete Concussions and Head Injuries.
5. New Provision: Authorizes the superintendent or designee to impose additional requirements, provided the requirement(s) comply with board policy 7:10, Equal Educational Opportunities.”

## **7:300-E1- Exhibits – Agreement to Participate:**

1. The concussion information sheets are deleted.
2. The agreement to participate form now explains that a student who has suffered a concussion or head injury will not be allowed to return to play or practice until having successfully completed the school’s return-to-play and return-to-learn protocols.
3. A new provision requires the student and parent/guardian to acknowledge reading the eligibility rules of any group of association sponsoring any athletic activity.
4. IHSA form contains concussions information described in #1 above.

## **7:305 – Student Athlete Concussions and Head Injuries:**

1. Directs the superintendent or designee to develop and implement a program to manage concussions and head injuries suffered by students.
2. Describes the major components of the program to ensure legal compliance, including the requirements of the new Youth Sports Concussion Safety Act.

## **7:340 – Student Records**

1. Change in terms to: “custody / parental responsibility.”
2. Text added: “Upon request, the District discloses school student records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law.”



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## 7:340-AP1: Administrative Procedure

1. Procedure, legal references, and foot-notes are up-dated.

## 7:340-AP1, E1- Exhibit – Notice to Parents/Guardians and Students of their rights concerning a student’s school records.

1. Up-dated for reasons provided above.

## VI. COMMUNITY RELATIONS

### 8:30 – Visitors to and conduct on school property:

1. Text amended: “No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:
  - a. “Distribute, consume, use, possess, or be under the influence of an alcoholic beverage or illegal drug; be present when the person’s alcohol or illegal drug consumption is detectable, regardless of when and/or where the use occurred.”

### MOTION TO APPROVE AS PRESENTED with the following stipulations: (AIF)

1. “NO” to 5:90 Option (#2)
2. “NO” to 5:100 Option (#4)
3. “NO” to 5:100 Option (#5)
4. “NO” to 5:100 Option (#6)
5. “YES” to 5:100 Option (#7)
6. “NO” to 6:60 – Curriculum Content / High School
7. “NO” to 6:310 – High School Credit for Non-District Experiences
8. “NO” to 6:320 – High School Credit for Proficiency

\_Y\_ Karen Kunz      \_1\_ Theresa Collins    \_Y\_ Roberta Barth  
\_Y\_ Sonny Bernal    \_2\_ Jason Warner    \_Y\_ Paula Miller    \_Y\_ Cynthia Winfield

### IX. EMPLOYEE RESIGNATION: Girls Volleyball Coach

- Susan Bohnenstiehl
- Letter attached (AIF)

\_Y\_ Karen Kunz      \_Y\_ Theresa Collins    \_Y\_ Roberta Barth  
\_2\_ Sonny Bernal    \_1\_ Jason Warner    \_Y\_ Paula Miller    \_Y\_ Cynthia Winfield

### X. EVALUATION – Superintendent

- Distribution only
- Culmination next month

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XI. **Closed Session:** **Time: 7:30PM**

**MOTION:** to go into closed session: (RC)

  Y\_\_ Karen Kunz        2\_\_ Theresa Collins      Y\_\_ Roberta Barth  
  Y\_\_ Sonny Bernal      Y\_\_ Jason Warner     1\_\_ Paula Miller        Y\_\_ Cynthia Winfield

- **For the purpose of discussing:** staff grievance, student issues and/or discipline, negotiations, salary schedules, vacancy in public office, purchase or lease of real estate, emergency security procedures, pending litigation, probable or imminent litigation, establishment of reserves or settlement of claims, claims, loss or risk management information, communications with any insurer, Reduction in Force, the appointment, employment, compensation, discipline, performance or dismissal of an employee or officer, hear testimony on a complaint against an employee, self-evaluation when meeting with a statewide association representative, and the minutes of meetings lawfully closed under OMA.

Time out of closed session: 8:08PM

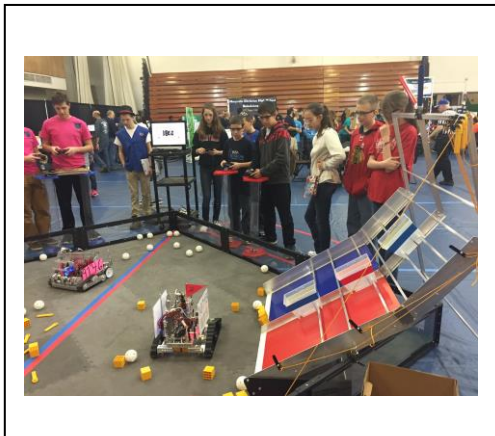
XII. **ADMINISTRATIVE TEAM UP-DATE**

1. Airman's Attic – SAFB
2. United Way Campaign
3. Robotics Competition (Doug)
4. Chris Eckert Nomination  
(Science/Math Grant – Monsanto)
5. Acquisition of new stage?
6. Tammy up-date

XIII. **ADJOURNMENT:** (AIF) Time: 8:22PM

**MOTION: To Adjourn (AIF)**

  Y\_\_ Karen Kunz        Y\_\_ Theresa Collins      Y\_\_ Roberta Barth  
  1\_\_ Jason Warner      Y\_\_ Paula Miller        Y\_\_ Sonny Bernal        2\_\_ Cynthia Winfield




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Karen Kunz, President  
Board of Education  
Belle Valley School District No. 119  
St. Clair County, Illinois

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Joan E. McKay, Secretary, CSBO  
Board of Education  
Belle Valley School District No. 119  
St. Clair County, Illinois