

BELLE VALLEY SCHOOL DISTRICT #119  
2465 AMANN DRIVE  
BELLEVILLE, ILLINOIS 62220

ASSISTANT PRINCIPAL'S CONTRACT

This contract made and entered into this 21<sup>st</sup> day of June, 2019, between the Belle Valley School District #119, a public school district acting by and through its Board of Education, hereinafter "District" and Brandon Musso, hereinafter called "Assistant Principal."

The District hereby employs Brandon Musso as Assistant Principal to devote full-time to supervisory and administrative work and to perform such duties assigned by the Superintendent/Principal(s) for the period of one (1) year (200 work days) commencing 10 days prior to the first teacher attendance day for the 2019-2020 school term, and ending ten working days after the conclusion of the teacher contract for the 2019-2020 school term.

The Assistant Principal shall seek to implement actions and policies consistent with the District's goals and objectives as identified by the Board. The parties acknowledge and agree that this is a one-year contract.

**I. SALARY/BENEFITS**

DISTRICT shall compensate the ASSISTANT PRINCIPAL at an annual rate of \$64,000.00 to paid bimonthly effective July 1, 2019. The Assistant Principal hereby agrees to devote such time, skill, labor and attention to this employment to perform faithfully the duties of Assistant Principal for this District as set forth in this Agreement.

The Board of Education shall pay the Assistant Principal's entire required contribution to the Illinois Downstate Teachers Retirement System of all credible earnings.

In addition to the pension contribution, the Board of Education agrees to pick up and pay the Assistant Principal's entire required contributions required of active administrators to fund TRS health insurance. If, at some future date, no such contribution is required of active certified employees, the Board of Education will be released from the responsibility of making this contribution for retiree health insurance.

The annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of salary to other certificated members of the professional staff.

## **II. RESPONSIBILITIES**

The following shall be the responsibilities of the ASSISTANT PRINCIPAL:

- A. The ASSISTANT PRINCIPAL shall diligently and conscientiously devote full and exclusive time and attention, and best efforts, to the discharge of duties as an ASSISTANT PRINCIPAL in the District.
- B. The ASSISTANT PRINCIPAL shall report to, and be under the direct supervision of the Superintendent and Principal(s) of Schools as designated by the superintendent.
- C. The ASSISTANT PRINCIPAL shall carry out those duties and responsibilities as assigned by the Superintendent and designated Principal(s).
- D. The ASSISTANT PRINCIPAL shall perform his duties in accordance with the provisions of the School Code and the policies and directives of the Board of Education duly adopted and promulgated by official action of the Board.

## **III. SICK LEAVE**

Assistant Principal shall be entitled to 12 (twelve) days of sick leave annually. Earned sick leave shall be cumulative as otherwise provided by the Board policy.

## **IV. PERSONAL LEAVE**

Assistant Principal will receive two (2) personal leave days each school year. Such leave shall be taken in accordance with district policy, and in accordance with requests taken by district certified staff. Personal leave not taken shall accumulate as sick leave.

## **V. HOSPITALIZATION**

The Board shall contribute the full amount at the family level of Plan B annually toward hospitalization and major medical insurance for the Assistant Principal. The Assistant Principal must elect the type of coverage prior to the term of this agreement. The Assistant Principal can choose to receive \$2400 cash in lieu of hospitalization and major medical insurance.

## **VI. OTHER FRINGE BENEFITS**

The Assistant Principal's fringe benefits shall be no less than those commonly extended to other certificated employees of the School District.

## **VII. TRANSPORTATION EXPENSE**

Assistant Principal shall receive actual mileage reimbursement when carrying out duties of the position outside of the greater Belleville area. This mileage shall be reimbursed at the rate per mile announced annually by the Internal Revenue Service for the purpose of income tax preparation.

**VIII. MEMBERSHIP DUES**

The Board will pay the cost of the Assistant Principal's annual dues in the Illinois Principals Association (IPA). The Assistant Principal is expected to attend appropriate professional meetings at the local and state levels, as authorized by the Superintendent.

**IX. PROFESSIONAL ACTIVITIES**

Assistant Principal shall be encouraged to attend appropriate professional meetings. In the event the Assistant Principal has secured the prior approval of the Superintendent, he will be reimbursed for travel and related expenses while attending such professional meetings.

**X. CERTIFICATE**

Assistant Principal shall furnish to the Board, prior to the term of this Agreement, a valid and appropriate certificate to act as Assistant Principal of Schools in accordance with the laws of the State of Illinois and as directed by the Board.

**XI. MEDICAL EXAMINATION**

Assistant Principal shall furnish to the Board, prior to the term of this Agreement, proof of a medical examination certifying him to be "physically fit to perform the duties assigned and to be free of communicable diseases, including tuberculosis."

**XII. BACKGROUND INVESTIGATION**

In accordance with Chapter 122, Par.10-21.9 of the Illinois School Code, Boards of Education are prohibited from knowingly employing a person who has been convicted of committing or attempting to commit the names of crimes therein. If the criminal background investigation required by Illinois Law is not completed at the time this contract is signed, and the subsequent investigation report reveals that there has been such a conviction, this contract shall immediately become null and void.

**XIII. EVALUATION**

On or before the last day of February, the Superintendent or Principal(s) shall review, with the Assistant Principal, a written evaluation of ~~her~~<sup>his</sup> performance.

**XIV. DISCHARGE FOR JUST CAUSE**

Throughout the term of this Agreement, the Assistant Principal shall be subject to discharge for just cause provided, however, the Board does not arbitrarily or capriciously call for dismissal and that the Assistant Principal shall have the right to service of written charges, notice of hearing, and a hearing before the Board to provide a defense to such charges. If the Assistant Principal chooses to be accompanied by counsel at such hearing, the Assistant Principal shall pay all such personal expense.

**XV. DISABILITY**

In the event that Assistant Principal be unable to perform the duties and obligations of this Agreement, by reason of illness, accident or other cause beyond Assistant Principal's control and such disability exists for a period of more than 30 days (thirty days) after the exhaustion of accumulated sick leave days, the Board, at its discretion, may make a proportionate reduction from the Assistant Principal's salary. If such disability continues for an additional 30 days (thirty days) or if such disability is permanent, irreparable or of such nature as to make performance of Assistant Principal's duties impossible, the Board, at its option, may terminate this Agreement, whereupon the respective duties, rights and obligations of the parties shall terminate.

**XVI. TERMINATION BY AGREEMENT**

During the term of this Agreement, the Board and Assistant Principal may mutually agree, in writing, to terminate this Agreement.

**XVII. EXTENSION OF CONTRACT**

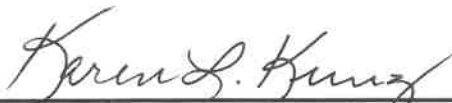
This contract may be extended for an additional period of time at the end of the year, and the terms and conditions of such extension shall require mutual agreement of the parties hereto.

This Contract shall inure to the benefit and will be binding upon all the parties, their legal representatives, successors, and assigns.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the 21<sup>st</sup> of May, 2019, in their respective names in the case of the Board, by its President.

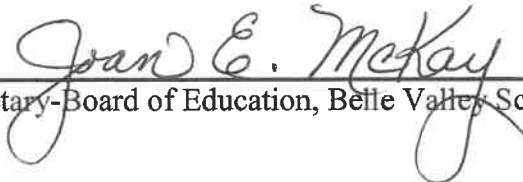


Assistant Principal



Board of Education, Belle Valley School District #119, By President

ATTEST:



Secretary-Board of Education, Belle Valley School District #119